



Title: Development Researcher (Part-Time)

Role: Critical advancement support role at a new venture philanthropy organization

<p>WHO WE ARE We're an entrepreneurial team working to re-shape the future of local news in our country. We're passionate about journalism, civic engagement and how local news plays a unique role in shaping our democracy.</p> <p>We build and grow sustainable local news organizations all over the country, through financial investment, venture support, and movement building.</p> <p>We are a distributed team and strive to maintain a healthy, fun and productive workplace, working alongside smart, energetic colleagues who enjoy one another and enjoy the work.</p> <p><u>Fast Facts</u></p> <p>Established: 2019 Employees: 14</p> <p><u>Grantmaking</u></p> <p>In 2019, AJP announced its first \$8.5M in grants to support 11 civic news organizations across the U.S.</p> <p>Learn about them here.</p> <p>Your Team</p> <ul style="list-style-type: none"> You will report to and work closely with our Development Associate, as well as AJP development staff. <p>Meet our full team.</p>	<p>THE POSITION The Development Researcher supports our fundraising and strategic partnerships. In this role, you will work with our development associate to produce in-depth, well-written briefs to equip our external-facing staff for meetings.</p> <p>Your Role</p> <p><i>Donor Qualification and Research</i></p> <ul style="list-style-type: none"> Research donor prospects using wealth screening tools, online research, and databases Produce in-depth, well-written research briefs to equip our external-facing staff for outreach and meetings Coordinate handoff of qualified prospects to Development Associate <p>Your Life Location: Flexible. Preference given in cities where we have staff: Atlanta, Detroit, D.C., Los Angeles, New York, and Philadelphia. Start date: December 2020 or January 2021</p> <p>This is a part-time position (25-30 hours a week) with an hourly rate of \$18/hr.</p> <p>How to Apply Please send a PDF of your resume to adina@theajp.org. Include "Development Researcher" in the subject line. Please include a few sentences in your email about your interest in the role and let us know how you found out about this opportunity.</p>	<p>WHO YOU ARE This role is a fit if...</p> <ul style="list-style-type: none"> You are highly organized and efficient in your workflow You are meticulous about fact-checking and handling data You are a strong communicator with a willingness to learn and grow <p>What background and skills do you have? (We know not all strong candidates will have all the skills we list. That's OK. What else do you bring to the table? Please tell us!):</p> <ul style="list-style-type: none"> Strong organizational and research skills Superior attention to detail Discretion and confidentiality when communicating about sensitive topics Proficient with office software, primarily the Google Suite Familiarity with online search strategies using public search engines and paid resources preferred Familiarity with nonprofit news and philanthropy preferred Education and experience: in possession or pursuit of a graduate degree or journalism degree, or experience conducting research preferred
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